



<b>Date:</b>	January 25, 2007	<b>College:</b>	Brookhaven
		<b>Project Name:</b>	Automotive Expansion
		<b>Project Number:</b>	970203
<b>Purpose:</b>	Concept Design	<b>Meeting Start:</b>	11:00 AM
		<b>Meeting End:</b>	2:00 PM

1. **Introduction**
2. **Update – Doug Wallace**
  - **Scope Review**
  - **Estimate vs. Budget**
  - **Value Engineering Options**
3. **Programming - Dimensions**
  - **Interior elements/spaces**
  - **Site elements**
  - **User input/needs**
4. **Conceptual Schematic Floor Plans  
Renovation  
Addition  
Architectural / Structural issues**
5. **Equipment**  
**Existing equipment to remain**  
**New equipment**
6. **HVAC Systems**  
**DX vs. 4-Pipe Chiller System**  
**Current and future Chilled & Hot Water capabilities**
7. **Automotive emissions exhaust system**
8. **Alternative Fuels**
9. **Schedule**
10. **Items to be provided by owner**
  - **Campus MEP study**
  - **Geotechnical Report**
  - **Asbestos Survey**
  - **Final Comments / Action Items**