

BROOKHAVEN COLLEGE CAREER DEVELOPMENT CENTER

# STAFFING AGENCIES

---

---

<b>ABLEST STAFFING SERVICES</b>	<b>16990 Dallas Parkway, Dallas, 972-818-2330</b> <ul style="list-style-type: none"><li>• Clerical, warehouse, industrial, medical billing</li></ul>	<a href="http://www.ablest.com"><u>www.ablest.com</u></a>
<b>ACCOUNTEMPS/OFFICE TEAM</b>	<b>5005 LBJ Freeway #400, Dallas, 972-386-5003</b> <ul style="list-style-type: none"><li>• Accounting, finance/office support, computer/technical fields, marketing, Web page design through other divisions at this location</li></ul>	<a href="http://www.officeteam.com"><u>www.officeteam.com</u></a>
<b>ADECCO EMPLOYMENT</b>	<b>4055 Valley View Lane #120, Dallas, 972-991-2342</b> <b>Technical Division: 4300 Alpha Road, Dallas, 972-980-0510</b> <ul style="list-style-type: none"><li>• Administrative, customer service, data entry, telemarketing</li><li>• Networking, program administration, computer programming, engineering, chemistry</li></ul>	<a href="http://www.adeccousa.com"><u>www.adeccousa.com</u></a>
<b>APPLE ONE</b>	<b>101 W. Renner Road #150, Richardson, 972-479-9359</b> <ul style="list-style-type: none"><li>• Administrative, clerical, accounting, secretaries, data entry, receptionists</li></ul>	<a href="http://www.appleone.com"><u>www.appleone.com</u></a>
<b>B.G. PERSONNEL</b>	<b>14900 Landmark Boulevard, #300, Dallas, 972-960-7741</b> <ul style="list-style-type: none"><li>• Apartment personnel positions – leasing agents, maintenance, etc.</li></ul>	<a href="http://www.bgpersonnel.com"><u>www.bgpersonnel.com</u></a>
<b>BURNETT STAFFING</b>	<b>1431 Greenway Drive #145, Irving, 972-385-7600</b> <ul style="list-style-type: none"><li>• Office administration support, clerical, sales, marketing, accounting</li></ul>	<a href="http://www.burnetts.com"><u>www.burnetts.com</u></a>
<b>CHILD CARE RESOURCES</b>	<b>2877 LBJ Freeway #122, Dallas, 214-373-4744</b> <ul style="list-style-type: none"><li>• Lead teacher and assistant teacher placement in accredited child-care and church programs</li></ul>	<a href="http://www.childcareresourcesinc.com"><u>www.childcareresourcesinc.com</u></a>
<b>DELTA DALLAS STAFFING</b>	<b>14001 N. Dallas Parkway #450, Dallas, 972-788-2300</b> <ul style="list-style-type: none"><li>• Accounting, technical, legal secretaries, paralegals, attorneys, case clerks, receptionists, data entry, service coordinators, executive assistants, sales, human resources managers, purchasing</li></ul>	<a href="http://www.deltadallas.com"><u>www.deltadallas.com</u></a>
<b>DICKER STAFFING</b>	<b>832 W. Spring Creek Parkway, #206, Plano, 972-250-9500</b> <b>325 N. St. Paul Street #500, Dallas, 75201, 214-220-0102</b> <ul style="list-style-type: none"><li>• Office support/clerical, accounting and financing, customer service, call center support, light industry/manufacture, human resources, technology solutions support</li></ul>	<a href="http://www.dicker.com"><u>www.dicker.com</u></a>
<b>HIGH PROFILE</b>	<b>4851 LBJ Freeway #500, Dallas, 972-991-7900</b> <ul style="list-style-type: none"><li>• Administrative, clerical, office support, word processing, receptionists, secretaries, executive assistance, human resource generalist</li></ul>	<a href="http://www.highprofilestaffing.com"><u>www.highprofilestaffing.com</u></a>
<b>HIRE GROUP</b>	<b>12770 Coit Road, #400, Dallas, 972-980-4700</b> <ul style="list-style-type: none"><li>• Technical support/help desk, PC Technicians, LAN/WAN engineers, Web developers, object oriented programming, accounting functions, including accounts payable/receivable</li></ul>	<a href="http://www.hiregroup.com"><u>www.hiregroup.com</u></a>
<b>IMPRIMIS</b>	<b>4835 LBJ Freeway #1000, Dallas, 972-419-1700</b> <ul style="list-style-type: none"><li>• Accounting, art, clerical, high tech, administrative</li></ul>	<a href="http://www.imprimis.com"><u>www.imprimis.com</u></a>
<b>INTELISTAF HEALTH CARE</b>	<b>4101 McEwen Road #250, Dallas, 972-458-2424</b> <ul style="list-style-type: none"><li>• RNs, LVNs, Certified Nursing Assistants, Certified Medical Assistants; placement in nursing homes, hospitals, clinics, home care, operating rooms and private settings</li></ul>	<a href="http://www.intelistaf.com"><u>www.intelistaf.com</u></a>
<b>JAN TECH STAFFING</b>	<b>15150 Preston Road #300, Dallas, 972-726-7771</b> <ul style="list-style-type: none"><li>• Light clerical, electronics, telecommunications, light industrial, manufacturing, engineering, computer information systems, information technology</li></ul>	<a href="http://www.jantechstaffing.com"><u>www.jantechstaffing.com</u></a>
<b>MANPOWER</b>	<b>2340 Trinity Mills Road #105, Carrollton, 972-416-7276</b> <b>500 N. Central Expressway #166, Plano, 972-422-5775</b> <ul style="list-style-type: none"><li>• General office, executive secretaries, data entry, proofing, industrial, warehouse</li></ul>	<a href="http://www.us.manpower.com"><u>www.us.manpower.com</u></a>

<b>OFFICE WORKS RX</b>	<b>15305 Dallas Parkway #300, Addison, 972-980-0100</b>	<b><a href="http://www.officeworksrx.com">www.officeworksrx.com</a></b>
	<ul style="list-style-type: none"> <li>• Medical coders, billing, collectors, records, claims examiners, utilization reviews, front desk clerks, transcriptionists, data entry clerks, medical assistants, admitters, business office managers</li> </ul>	
<b>RANDSTAD</b>	<b>975 W. John Carpenter Freeway, Irving, 972-831-1222</b>	<b><a href="http://www.us.randstad.com">www.us.randstad.com</a></b>
	<ul style="list-style-type: none"> <li>• Administrative, secretaries, receptionists, customer service, accounting, collections, technical help desk, research, data entry</li> </ul>	
<b>RESOURCE ACCOUNTING</b>	<b>5400 LBJ Freeway #120, Dallas, 972-982-8500</b>	<b><a href="http://www.resourceacctg.com">www.resourceacctg.com</a></b>
	<ul style="list-style-type: none"> <li>• Accounting, finance, general office, secretaries, administrative assistants</li> </ul>	
<b>RESOURCES IN FOOD</b>	<b>6060 N. Central Expressway #425, Dallas, 972-980-4211</b>	<b><a href="http://www.food-team.com">www.food-team.com</a></b>
	<ul style="list-style-type: none"> <li>• Positions at Six Flags: cashiers, dishwashers, kitchen prep, banquet, temporary to permanent assignments – major food services operations, hotels, resorts, clubs</li> </ul>	
<b>SELECT STAFF</b>	<b>12700 Hillcrest Road #155, Dallas, 972-934-9393</b>	<b><a href="http://www.select-staff.com">www.select-staff.com</a></b>
	<ul style="list-style-type: none"> <li>• General office support, administrative assistants, receptionists, clerical, customer service, accounting</li> </ul>	
<b>SNELLING PERSONAL SERVICES</b>	<b>1320 Greenway Drive #160, Irving, 972-258-5973</b>	<b><a href="http://www.snelling.com">www.snelling.com</a></b>
	<ul style="list-style-type: none"> <li>• Administration, industrial, quality control, human resources, industrial labor, manufacturing, sales, customer services, direct hire</li> </ul>	
	<b>740 E. Campbell Road #120, Richardson, 972-470-9696</b>	
	<ul style="list-style-type: none"> <li>• Accounting, administration, insurance, engineering, quality control, finance, human resources, industrial labor, information technician, management, manufacturing, sales, customer services, telecommunications, clerical, light industrial</li> </ul>	
<b>SPHERION</b>	<b>5430 LBJ Freeway #245, Dallas, 972-991-6800</b>	<b><a href="http://www.spherion.com">www.spherion.com</a></b>
	<ul style="list-style-type: none"> <li>• Help desk, PC technicians, office professional, industrial staffing, call center staffing, clerical, administrative assistant</li> </ul>	
<b>STAFFORD GROUP, THE</b>	<b>4851 LBJ Freeway #500, Dallas, 972-991-7900</b>	<b><a href="http://www.htstaffordgroup.com">www.htstaffordgroup.com</a></b>
	<ul style="list-style-type: none"> <li>• Accounting and financial</li> </ul>	
<b>TALENT TREE</b>	<b>14643 Dallas Parkway #880, Dallas, 972-392-3162</b>	<b><a href="http://www.talenttree.com">www.talenttree.com</a></b>
	<ul style="list-style-type: none"> <li>• Clerical, accounting, call center, financial, light industrial,</li> </ul>	
<b>TODAY'S STAFFING</b>	<b>3400 Waterview Parkway Ste. 110, Richardson, 972-783-0892</b>	<b><a href="http://www.todays.com">www.todays.com</a></b>
	<ul style="list-style-type: none"> <li>• Customer service, data entry, administrative assistants, receptionists, clerical, legal, financial</li> </ul>	
<b>TRC STAFFING SERVICES</b>	<b>3010 LBJ Freeway #225, Dallas, 972-960-1301</b>	<b><a href="http://www.trcstaff.com">www.trcstaff.com</a></b>
	<ul style="list-style-type: none"> <li>• Placement for ST Mortgage including accounting, mortgage, clerical, receptionists, secretaries</li> </ul>	
<b>VERION</b>	<b>13612 Midway Road, #200, Dallas, 972-866-8887</b>	<b><a href="http://www.verionstaffing.com">www.verionstaffing.com</a></b>
	<ul style="list-style-type: none"> <li>• Full-time general assemblers, CDL drivers, diesel mechanics, aircraft brake techs, HR manager, bilingual transportation supervisors, warehouse and dock workers, semiconductors, electronics, light industrial, office service, call center, telecommunications, welding</li> </ul>	
<b>VENTURI STAFFING PARTNERS</b>	<b>5601 N. McArthur Boulevard #110, Irving, 972-870-0415</b>	<b><a href="http://www.venturipartners.com">www.venturipartners.com</a></b>
	<ul style="list-style-type: none"> <li>• Office support, administrative assistants, copy clerks, file clerks, receptionists, light industrial</li> </ul>	
<b>VOLT SERVICES GROUP</b>	<b>1735 Keller Springs Road #200, Carrollton, 972-245-8658</b>	<b><a href="http://www.volt.com">www.volt.com</a></b>
	<ul style="list-style-type: none"> <li>• Clerical, professional, electronic assembly, light industrial, customer service</li> </ul>	

March, 2006

**IT ALL BEGINS HERE.**



**Brookhaven College**

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

**Career Development Center**

3939 Valley View Lane, Farmers Branch, Dallas, TX 75244-4997

Student Services Center, Building S, Room S065

bhcJobs@dccc.edu | 972-860-4894 | Fax: 972-860-4193

www.BrookhavenCollege.edu, click on "C" and select "Career Development Center"

*Educational and employment opportunities are offered by Brookhaven College without regard to race, color, age, national origin, religion, sex, disability or sexual orientation.*