

Minutes of Presidents' Roundtable
October 27, 2001
Goodwin Hotel
Hartford, Connecticut

Secretary: Janis M. Hadley

Meeting was called to order by Roundtable President, Jack Daniels at 9:00 a.m.

Minutes: The minutes of the April 2001 meeting were approved.

Treasurer's Report: President Daniels distributed a treasurer's report given to him from Vernon Crawley. The treasurer's report was moved and accepted (see attached).

Introductions: Each person in attendance introduced themselves and the institution they report.
Dr. Eileen Baccus, President, Northwestern Community College
Dr. R. Wayne Branch, President, CCBC Essex, The Community College of Baltimore County
Dr. Helen Carr, President, South Louisiana Community College
Dr. Jack Daniels, President, Houston Community College
Dr. Janis M. Hadley, President, Housatonic Community College
Dr. Jerome Hunter, Chancellor, North Orange County Community
Dr. Marguerite M. Johnson, Vice President/Campus Director, Delaware Technical & Community College, Terry Campus
Dr. Grace S. Jones, President, Three Rivers Community College
Dr. James M. Mitchell, President, Wallace Community College Selma
Dr. Mildred Ollee, Executive Dean, Portland Community College, Cascade Campus
Dr. Stafford L. Thompson, Sr., President, Enterprise State Junior College
Dr. Belle Wheelan, President, Northern Virginia Community College

Nominating Committee: The Nominating Committee, consisted of Roy Phillips, Mildred Ollee and Mary Chapman. The committee recently met and presented the following slate of Roundtable officers:

Convener: Jack E. Daniels, President
Houston Community College – Central College

Secretary: Janis M. Hadley, President
Housatonic Community College

Treasurer: Vernon O. Crawley, President
Moraine Valley Community College

The slate was accepted by acclamation.

Recognition of new CEO's: Jack Daniels indicated that according to the last count, there are 106 African American CEO's, i.e., those in the position of president, chancellor, executive dean or provost.

Retirees: The following RoundTable members have or will be retiring by the end of the current academic year: Roy Phillips, Miami-Dade Community College, Homestead Campus is retiring December 31; Oswald Person (Not in directory) has moved to Prairie View A&M University; Arnette Ward will retire June 2002 and Booker DeVaughn retired on June 30, 2001.

In addition we discussed the idea of giving a gift to RoundTable retirees who had been particularly active with the RoundTable. Mildred Ollee agreed to look into gift ideas. Ideas generated through discussion included a nice shirt, pin, rocking chair, glassware, etc. with the RoundTable logo or something Afrocentric. Ideas will be sent to President Daniels in order to share possibilities with RoundTable members.

NCBAA: NCBAA is in the process of determining new officers. There is a new director and chair of NCBAA, Dr. Brenda Simmons. Roundtable members agreed that the relationship between the Roundtable and NCBAA merits further discussion. We re-confirmed our dependence on NCBAA and we use their tax exempt number. RoundTable members were reminded to join both NCBAA and the RoundTable.

RoundTable Directory: A hardy thank you was given to Arnette Ward for putting together the current directory. Arnette had provided a list of questions about what to do with the 432 directories yet to be distributed. Ideas generated by the Roundtable included distribution to AACC and ACCT at their meetings; mailing to historically black colleges and universities, sending a copy to the graduates of the Lakin Institute; distributing a copy to major publications – Newsweek, Chronicle of Higher Education, Ebony, and others for their archives. In general the Roundtable felt a marketing driven list needed to be developed for distribution of the directories.

Additional discussion about the directory included formally thanking Arnette for her work on several directories. A suggestion was made to frame copies of directory covers as a gift for Arnette. We also discussed who might take over the production of the directory. An idea was raised to keep the directory production at Maricopa and perhaps approaching Ken Atwater at Maricopa to continue the directory production.

Marketing Plan: President Daniels showed the Roundtable our web page via the internet. He noted this is still on the server of the Community Colleges of Chicago. Homer Franklin continues to be responsible for it. We agreed that the Roundtable web page needs to have better linkages to other resources of interest to our members as well as keeping the material updated. We noted that the web page is being used for NCBAA as well as the Roundtable. A suggestion was made to have Charles Taylor work with Homer Franklin to update the web page. This update would include a change in design and page information. The Roundtable agreed that Jack Daniels should talk to Charles Taylor to see if he is interested in working with Homer Franklin on updating the site. Jack Daniels will also talk to Homer Franklin regarding his interest in this kind of collaboration. President Wayne Branch indicated that he has students in an internet multimedia program who could also work on the web site.

Mentoring Program: Belle Wheelan began by presenting an overview of this year's mentoring program. This year's program had 16 participants from 12 states – AZ, WA, VA, CA, MI, IL, CT, TX, LA, GA, FL, and MD.

Topics included: accreditation, strategic planning, institutional effectiveness, board/president relations, budget development & management, collective bargaining, human resource selection/supervision/evaluation, the application process, interviewing, and negotiating a contract.

Presenters were Belle Wheelan, President, Northern Virginia Community College; Charles Mitchell, President, Seattle Central Community College, Eileen Baccus, President, Northwestern Community College, Adena Loston, President, San Jacinto College South, Fred Gainous, Chancellor, Alabama Department of Postsecondary Education, Rufus Glasper, Vice Chancellor, Maricopa Community Colleges, Wayne Branch, President, CCBC Essex, The Community College of Baltimore County, Dorsey Kendrick, President, Gateway Community College, Jerome Hunter, Chancellor, North Orange County Community College District, Ron Temple, Chancellor, Peralta Community College District, Narcisa Poloni, Not listed in directory.

Program organizer was Belle Wheelan.

Hosts were Eileen Baccus, Janis Hadley, and Dorsey Kendrick.

Belle Wheelan noted that the evaluation of this year's program was very high. Jack Daniels thanked Belle Wheelan for running the program this year. Also thanked were Eileen Baccus, Janis Hadley, as well as their staff including Linda Dew, Northwestern Community College; Camilla Costantini, Housatonic Community College; Carol Guerrera McHugh, Gateway Community College; Esther Watstein, Housatonic Community College. Jack Daniels noted that formal thank you's will be sent to the support staff who worked on this year's program.

The group turned their attention to further assessing this year's mentoring program. Belle Wheelan noted that the program was first opened to those who really wanted to become a president or a presidency was their logical next step, and then opened to others. Her further critique was that a whole day is needed for interviewing and that future programs need to include sessions on life style and wellness.

Eileen Baccus and Janis Hadley noted that applications came in slowly, which is a situation which we need to address. Janis Hadley indicated that Housatonic Community College had volunteers to design next year's brochure. Marguerite Johnson noted that she will be sure that the brochure gets printed.

Other suggestions for improving the program included looking for a.) corporate underwriter for the program and brochures; b.) reviewing timing of the program brochure distribution.

Next year's Roundtable Program and Mentoring Program will be in Baton Rouge, Louisiana with Walter Bumphus and Ned Doffoney. The Mentoring Program will be the week October 14-19, 2002.

The Roundtable meeting will be Thursday, October 17, through Saturday, October 19, 2002. A Mentoring Program committee consisting of Belle Wheelan, Janis Hadley, Eileen Baccus, Ned Doffoney, Walter Bumphus, and Jack Daniels was appointed. The committee will look at issues surrounding the brochure and curriculum as well as who should be invited to be a part of this program. The Roundtable agreed that the Lakin Mentoring Program needs to continue to focus on people in senior level positions leading to the presidency and those who have a career goal to be a president. The committee will encourage NCBAAs to initiate their program for middle level managers. NCBAAs' program should help identify individuals with executive leadership potential and clearly could link their efforts to historically black colleges and universities. In addition the committee will address the program frequency i.e., every year or not and fee structure which should not exceed \$375 for each mentee. Eileen Baccus noted that Linda Dew, her assistant, is doing a cost analysis to clearly define what was the actual cost for her institution to assist with the Roundtable. Finally, Janis Hadley indicated that Esther Watstein, a member of her staff, will be doing a press release and put the information on the mentees in the Community College Times and so forth.

Jack Daniels agreed to meet with NCBAAs and assist them with getting their mentoring program off the ground. The Roundtable agreed to the following by acclamation: a.) to continue to concentrate the mentoring program on senior level people; b.) to determine in April 2002 whether or not we should have the mentoring program annually or bi-annually; c.) receive a report from the mentoring committee around relevant issues at the April 2002 Roundtable meeting in Seattle.

ACCT: There was some discussion about closer ties between the Roundtable and trustees. We discussed having the Roundtable meet with minority trustees at ACCT during their October 2002 meeting. We agreed to try to meet the trustees in Philadelphia as the first step and perhaps combine our Roundtable activities with some trustees during future Roundtable meetings

AACC Presentation: The Roundtable will again have a session at the AACC Convention in Seattle in April 2002. All agreed that the Mentoring Program direction of the presentation needs to be revised to focus on African American leadership, the crisis of identifying new leaders and assuring diversity in a post-affirmative action era.

AACC Board: Eileen Baccus and Jack Daniels will have their names for the ballot on the AACC board. Roundtable members were asked to think about whether or not individuals would like to pursue AACC board positions.

AACC Roundtable Breakfast Meeting: President Daniels noted that the next meeting for the Roundtable is April 21, 2002, from 7:00 a.m. to 8:30 a.m. at the AACC meeting.

Open Discussion: Helen Carr and Jerry Hunter shared their experience of working with African American trustees in California. Their hope is to have the trustees work with the presidents in advocacy for students.

Adjournment: The meeting adjourned at 11:30 a.m.

Presidents Roundtable
Financial Report

Balance on March 30, 2001 \$15,093.03

Revenue

Dues \$ 3,675.00

Subtotal \$18,768.03

Expenditures

AV for AACC Convention \$ 150.00

Deposit on Directory \$ 4,500.00

Subtotal \$ 4,650.00

Balance on September 28, 2001 \$14,118.03

(Balance owed on Directory is approximately \$5,200.00)

Vernon O. Crawley