

## **Deadlines for Governmental Bodies Under the Public Information Act**

### **10 Business Day Deadline**

- **To Attorney General:**
  - ▶ Must ask for Attorney General decision and state which exceptions apply to the information. Section 552.301(b).
  
- **To Requestor:**
  - ▶ Must provide written statement that the governmental body wishes to withhold the requested information and that the governmental body has asked for an Attorney General decision. Section 552.301(d)(1).
  
  - ▶ Must provide a copy of the governmental body's written communication to the Attorney General in which the governmental body asks for a decision. If the governmental body's written communication to the Attorney General discloses the requested information, a redacted copy must be provided. Section 552.301(d)(2).
  
- **To Third Party (if applicable):**
  - ▶ Must make "good faith attempt" to notify affected parties. Section 552.305(d).
  
  - ▶ Notice must be in writing and in the form prescribed by the Attorney General. Section 552.305(d)(1)-(2).