

BROOKHAVEN COLLEGE CAREER DEVELOPMENT CENTER

STAFFING AGENCIES

ACCOUNTEMPS/OFFICE TEAM	5005 LBJ Freeway #400, Dallas, 972-386-5003 • Accounting, finance/office support, computer/technical fields, marketing, Web page design	<u>www.accountemps.com</u>
ADECCO STAFFING	4849 Greenville Ave #1530, Dallas, 214-365-0710 • Administrative, customer service, data entry, telemarketing, IT	<u>www.adeccousa.com</u>
APPLE ONE	14131 Midway Road # 106, Addison, 972-392-0951 • Administrative, clerical, accounting, collection, data entry, reception	<u>www.appleone.com</u>
B.G. PERSONNEL	14900 Landmark Boulevard, #300, Dallas, 972-692-2400 • Apartment personnel positions – leasing agents, maintenance, etc.	<u>www.bgpersonnel.com</u>
BURNETT STAFFING	1431 Greenway Drive #145, Irving, 972-580-3333 • Office administration support, clerical, sales, marketing, accounting	<u>www.burnetts.com</u>
CHILD CARE RESOURCES	2877 LBJ Freeway #122, Dallas, 214-373-4744 • Lead teacher and assistant teacher placement in accredited child-care and church programs	<u>www.childcareresourcesinc.com</u>
DELTA DALLAS	500 N. Central Expressway #103, Dallas, 972-788-2300 • Accounting, technical and IT, legal secretaries, paralegals, attorneys, case clerks, receptionists, data entry, service coordinators, executive assistants, sales, human resources managers, purchasing	<u>www.deltadallas.com</u>
DICKER STAFFING	17855 N. Dallas Parkway #150, Dallas, 972-943-3902 325 N. St. Paul Street #500, Dallas, 75201, 214-220-0102 • Office support/clerical, accounting and financing, customer service, call center support, human resources, technology solutions support	<u>www.dicker.com</u>
IMPRIMIS	4835 LBJ Freeway #1000, Dallas, 972-980-4700 • Accounting, art, clerical, high tech, administrative	<u>www.imprimis.com</u>
INTELISTAF HEALTH CARE	4101 McEwen Road #250, Dallas, 972-458-2424 • RNs, LVNs, Certified Nursing Assistants, Certified Medical Assistants; placement in nursing homes, hospitals, clinics, home care, operating rooms and private settings	<u>www.intelistaf.com</u>
MANPOWER	2340 Trinity Mills Road, Carrollton, 972-416-7276 500 N. Central Expressway #110, Plano, 972-422-5775 • General office, executive secretaries, data entry, proofing, industrial, warehouse	<u>www.manpowerjobs.com</u>
OFFICE WORKS RX	13455 Noel Road, #2100, Dallas, 972-233-5028 • Medical coders, billing, collectors, records, claims examiners, utilization reviews, front desk clerks, transcriptionist, data entry, medical assistants, admits, business office managers	<u>www.officeworksrx.com</u>
RANDSTAD	975 W. John Carpenter Freeway, Ste 114, Irving, 972-831-1222 • Administrative, secretaries, receptionists, customer service, accounting, collections, technical help desk, research, data entry	<u>www.us.randstad.com</u>
RESOURCE ACCOUNTING	5400 LBJ Freeway #120, Dallas, 972-982-8500 • Accounting, finance, general office, secretaries, administrative assistants	<u>www.resourceacctg.com</u>
RESOURCES IN FOOD	6060 N. Central Expressway #425, Dallas, 972-980-4211 • Positions at Six Flags: cashiers, dishwashers, kitchen prep, banquet, temporary to permanent assignments – major food services operations, hotels, resorts, clubs	<u>www.rifood.com</u>

SELECT STAFF	12700 Hillcrest Road #155, Dallas, 972-934-9393 <ul style="list-style-type: none"> • General office support, administrative assistants, receptionists, clerical, customer service, accounting 	<u>www.select-staff.com</u>
SPHERION	5430 LBJ Freeway #245, Dallas, 972-991-6800 <ul style="list-style-type: none"> • Help desk, PC technicians, office professional, industrial staffing, call center staffing, clerical, administrative assistant 	<u>www.spherion.com</u>
STAFFMARK	16479 Dallas Parkway, Suite 100, Addison, 972-481-1200 <ul style="list-style-type: none"> • Clerical, commercial vehicle drivers, professionals, light industrial 	<u>www.staffmark.com</u>
STAFFORD GROUP, THE	9330 LBJ Freeway, #1170, Dallas, 972-991-7900 <ul style="list-style-type: none"> • Accounting and financial 	<u>www.highprofilestaffing.com</u>
TODAY'S STAFFING	3400 Waterview Parkway, Ste. 110, Richardson, 972-783-0892 5080 Spectrum Drive #100W, Addison, 800-232-3550 <ul style="list-style-type: none"> • Customer service, data entry, administrative assistants, receptionists, clerical, legal, financial 	<u>www.todays.com</u>
TRC STAFFING SERVICES	3010 LBJ Freeway #225, Dallas, 972-960-1301 <ul style="list-style-type: none"> • Accounting, clerical, customer service, light industry, manufacturing, receptionist, secretaries 	<u>www.trcstaff.com</u>
TREND PERSONNEL	1740 S. IH 35, Suite 400, Carrollton, 972-446-8883 <ul style="list-style-type: none"> • Administrative/Clerical, Accounting, Information Technology, Sale & Marketing, Human Resources, Light Industrial, Skilled Trades 	<u>www.trendpersonnel.com</u>
VOLT SERVICES GROUP	1735 Keller Springs Road #200, Carrollton, 972-245-8658 9330 LBJ Freeway #1470, Dallas, 972-690-8358 <ul style="list-style-type: none"> • Clerical, professional, electronic assembly, light industrial, customer service 	<u>www.volt.com</u>

IT ALL BEGINS HERE.



Brookhaven College
 DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Career Development Center

3939 Valley View Lane, Farmers Branch, Dallas, TX 75244-4997
 Student Services Center, Building S, Room S065
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 www.BrookhavenCollege.edu, click on "C" and select "Career Development Center"

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