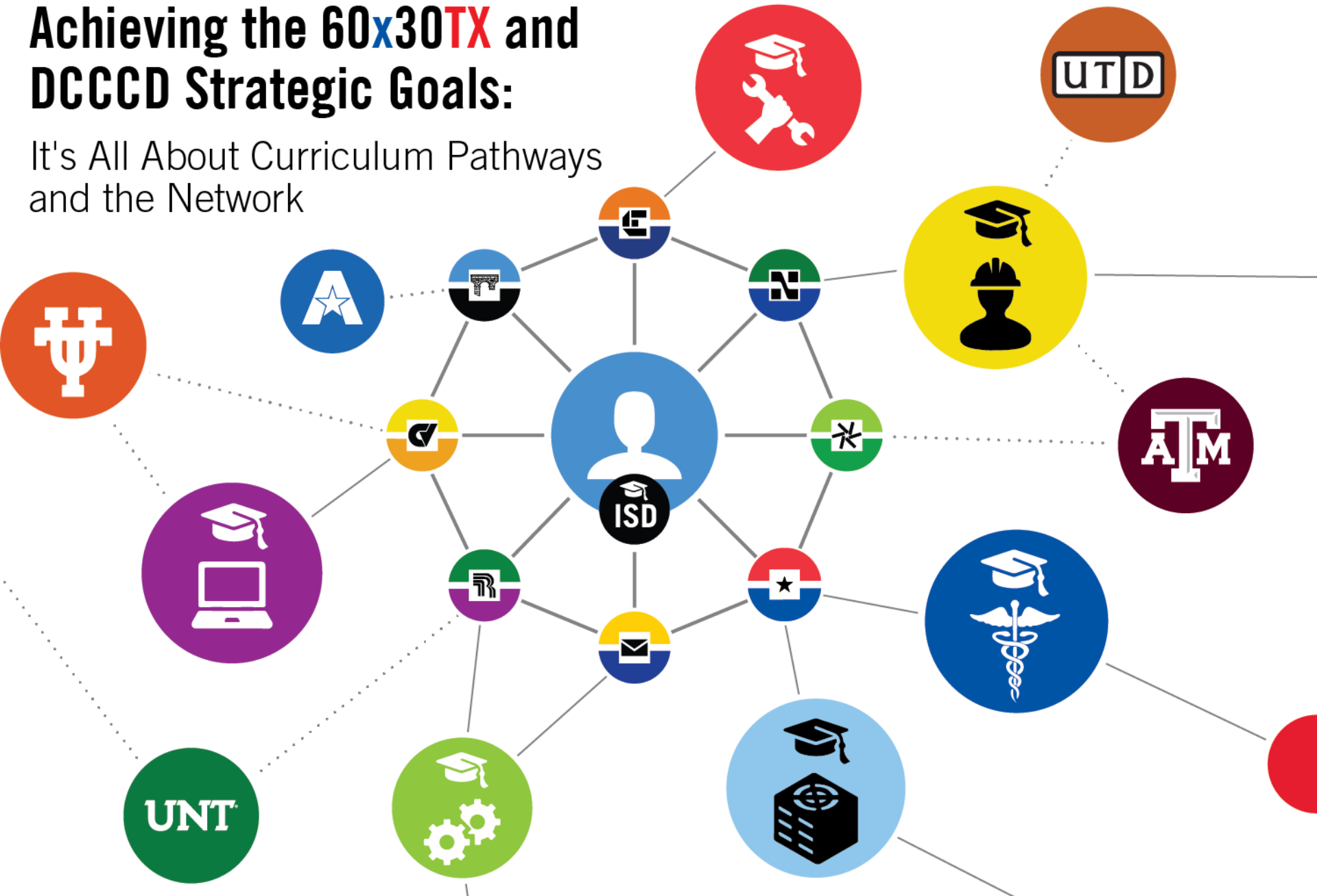


Achieving the 60x30TX and DCCCD Strategic Goals:

It's All About Curriculum Pathways and the Network





DCCCD CURRICULUM WORKSHOP 2016

Curriculum Orientation Session – For New Faculty and Staff

Presented by

Meredithe Greer, District Director of Curriculum Management
and
Joyce Williams, Associate Vice Chancellor of Workforce and Community Initiatives

on

Wednesday, August 24, 2016

Richland College

Overview of DCCCD Curriculum Process

Office of Curriculum Management

- DCCCD curriculum process
- Discipline Committees
 - Liberal Arts/Academic
- Membership List
- Curriculum Process Timelines
- Forms
- Department Code List
- Deans (Division and Liaison Deans)
- Academic Vice Presidents
- Vice Presidents Council
- Liberal Arts/Academic Degrees

Office of Workforce and Economic Development

- DCCCD curriculum process
- Curriculum Committees
 - Career and Technical
 - Continuing Education
- Membership List
- Curriculum Process Timelines
- Forms
- Department Code List
- Deans (Division, Liaison, Career and Technical Deans, Continuing Education)
- Academic Vice Presidents
- Vice Presidents Council
- THECB Approvals of new programs or revised awards

What is the Curriculum Process?

The **Curriculum Process** is a system designed for developing, revising and/or processing arts and sciences courses; and career and technical program curriculum proposals or changes.

Curriculum changes are initiated, processed and incorporated into the academic and career and technical program curriculum areas by Liberal Arts/Academic Discipline Committees and Career and Technical Program Discipline Committees. The DCCCD Discipline Committees have a key role in the process.

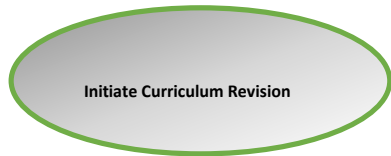
The committees are responsible for ensuring that curriculum changes have been reviewed, updated, revised and approved by the appropriate committees or councils on an annual basis. This requires a joint effort on the part of faculty, instructional leaders, deans, administrators and staff.

The process is designed to:

- Create and revise a curriculum
- Create and revise degrees/awards/programss
- Create and revise courses
- Implement changes to the curriculum
- Revise and update information contained in the Ellucian/Datatel Colleague Course Master, DCCCD catalogs and Degree Audit system
- Communicate curriculum recommendations and/or changes



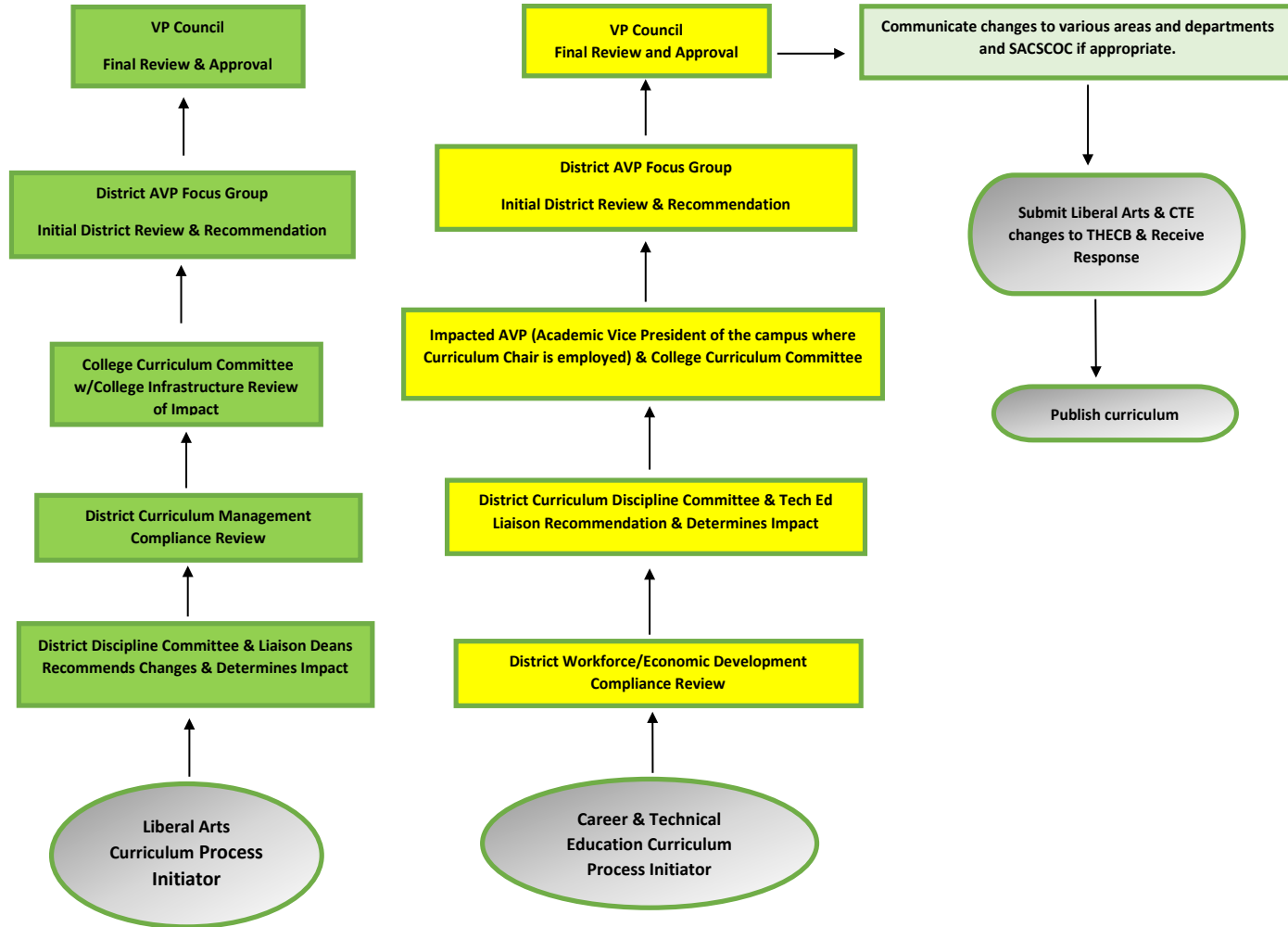
Curriculum Process *(Effective Fall 2016)*



1. Who can initiate a Curriculum Change?
 - Discipline Committee
 - Faculty
 - College
 - AVP
 - VP Council
 - THECB (rules, regulation, guidelines)
 - SACSCOC (rules, regulation, guidelines)
 - Accreditation/Licensure (rules, regulation, guidelines)

2. What kind/type of revision(s) and or/change(s)?
 - ✚ Courses
 - New
 - Revised
 - Title changes
 - Prerequisite or Co-requisite
 - Course Descriptions
 - Hours Configuration
 - Core Courses (Yes/No)
 - Core Objectives
 - Deleted/Expired
 - Spring/Summer/Fall
 - ✚ Degrees/Certificate
 - New
 - Revised
 - Deleted

3. It is important to determine impact for student advising, Financial Aid, Curriculum Management, Catalog, Degree Audit, & Workforce/CTE Programs



Roles and Responsibilities in conjunction with Office of Curriculum Management and Office of Workforce and Economic Development

- District Discipline Committees
 - Liberal Arts/Academic Discipline Committees (Chairs/Co-Chairs and Members)

 - Career and Technical Education (CTE) Discipline Committees (Chairs/Co-Chairs and Members)
 - Continuing Education (CE)

- Discipline Chairs and Members
 - Liberal Arts/Academic Discipline Committees

 - Career and Technical Education (CTE) Discipline Committees
 - Continuing Education (CE)

- Liaison Deans
 - Liberal Arts/Academic Deans

 - Technical Education Deans
 - Continuing Education (CE) Deans

- College Curriculum Committee (with college Infrastructure)

- Academic Vice Presidents (AVPs)

- Vice Presidents Council (VP Council)

CURRICULUM PROCESS

(Effective Fall 2016)

Roles and Responsibilities:

- Liberal Arts/Academic Discipline Committees
- Liaison Deans
- College Curriculum Committee
- Academic Vice Presidents (AVPs)
- Vice Presidents Council (VP Council)
- Office of Curriculum Management



LIBERAL ARTS/ACADEMIC TIMELINE FOR 2016-2017

Liberal Arts/Academic Timeline for submission of recommendations effective Fall 2018

(Final review and approval during VP Council meeting on January 30, 2017)



OVERVIEW

Liberal Arts/Academic Timeline for submission of recommendations effective Fall 2018 (Final review and approval during VP Council meeting on January 30, 2017)

STEP 1:
October 14, 2016

WHO: Liberal Arts/Academic Discipline Chairs

WHAT: Submit recommendations to Office of Curriculum Management (*Meredithe Greer, Treschell Seymore and Lee Bell*)

WHEN: October 14, 2016

STEP 2:
November 11, 2016

WHO: Office of Curriculum Management (*Treschell Seymore*)

WHAT: Compile and distribute summary of recommendations to AVPs and College Curriculum Committee Chairs; and Workforce Education.

WHEN: November 11, 2016

STEP 2A:
November 11, 2016

WHO: Office of Workforce Education
WHAT: Notify CTE Discipline Committees of 2018 liberal arts revisions.

WHEN: November 11, 2016

STEP 2B:
November 22, 2016

WHO: Office of Workforce Education
WHAT: Submit a CTE impact report to AVPs and Office of Curriculum Management.

WHEN: November 22, 2016

STEP 3:

WHO: College Curriculum Committee at each college

WHAT: Meet to review and respond to recommendation.

WHEN: No later than December 2, 2016

STEP 4:

WHO: College Curriculum Committee at each college

WHAT: Submit any concerns with recommendations to AVP for further discussion at AVP Focus Group meeting. **WHEN:** No later than December 8, 2016

STEP 5:
December 9, 2016

WHO: AVP Focus Group
WHAT: Review and discuss any concerns with recommendations.

WHEN: December 9, 2016

STEP 6:
December 12, 2016

WHO: Vice Presidents Council (VP Council)
WHAT: Review and discuss any concerns with recommendations in preparation for review and approval of recommendations on January 30, 2017.

WHEN: December 12, 2016

STEP 7:

VP Council Meeting
January 30, 2017

(Final review and approval)

THECB

Texas Higher Education Coordinating Board
<http://www.thecb.state.tx.us/>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

LIBERAL ARTS
AND/OR
TRANSFER
COURSES

CORE
COURSES

UNIQUE NEED
COURSES

DEVELOPMENTAL
EDUCATION
COURSES

NCBO COURSE
INTERVENTIONS

BASE COURSES

WORKFORCE
EDUCATION
COURSES

SPECIAL TOPICS
COURSES

LOCAL NEED
COURSES

CONTINUING
EDUCATION (CE)
COURSES

SACSCOC

Southern Association of Colleges and Schools
<http://sacscoc.org/>

BROOKHAVEN COLLEGE

EL CENTRO COLLEGE

CEDAR VALLEY COLLEGE

MOUNTAIN VIEW
COLLEGE

EASTFIELD COLLEGE

NORTH LAKE COLLEGE

RICHLAND COLLEGE

DISTRICT OFFICE

DISTRICT SERVICE
CENTER

LECROY CENTER FOR
EDUCATIONAL
TELECOMMUNICATIONS





ACGM

Lower Division **A**cademic **C**ourse **G**uide **M**anual

<http://www.thecb.state.tx.us/AAR/UndergraduateEd/WorkforceEd/acgm.htm>

LIBERAL ARTS
AND/OR TRANSFER
COURSE

UNIQUE NEED
COURSES

DEVELOPMENTAL
EDUCATION
COURSES

BASE COURSES

NCBO
INTERVENTIONS

WECM

Workforce **E**ducation **C**ourse **M**anual

<http://www.thecb.state.tx.us/AAR/UndergraduateEd/WorkforceEd/wecm/>

WORKFORCE
EDUCATION
COURSES

LOCAL NEED
COURSES

SPECIAL TOPICS
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CONTINUING
EDUCATION (CE)
COURSES

Questions?



Thank you!

