



## Job Description

**Job Title: Irrigation Services Technician I**

**JTC: TQA**

**Salary Range: N02**

**FLSA: Non-Exempt**

Since 1965, we have served more than 3 million students. Dallas County Community College District (DCCCD) is one of the largest community college systems in the state of Texas, which includes seven independently accredited colleges located around the Dallas/Fort Worth area. allegiance

### POSITION SUMMARY

An entry level position conducting manual work involving landscape design, installation, extension, maintenance and repair of irrigation/sprinkler systems.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Strong knowledge of landscape design, maintenance and repair. Understand various methods of installation, troubleshooting and repair systems.

Ability to operate equipment such as trenchers and air compressors. Follow all company safety, security policies and procedures; report any maintenance problems, safety hazards, accidents, or injuries: complete safety training and certifications outlook.

Ability to establish and maintain cooperative working relationships with coworkers and clients. Strong attention to detail, to avoid errors of any kind.

Must have strong organizational skills, ability to multi-task, detail-oriented approach to work, strong decision-making skills, good follow-up, ability to complete tasks.

Ability to communicate effectively and courteously with individuals from diverse backgrounds. Strong knowledge and experience providing effective customer service.

### PHYSICAL REQUIREMENTS

Normal physical job functions performed within a standard office environment. Reasonable accommodations may be made to individuals with physical challenges to perform the essential duties and responsibilities. Occasionally may be required to lift and carry materials weighing up to 50 pounds.

### MINIMUM KNOWLEDGE AND EXPERIENCE

High School Diploma plus two (2) year of experience. Must possess a current Texas Irrigation License. \*\*\* Will be subject to a criminal background check. Some positions may be subject to a fingerprint check. \*\*\*

## ESSENTIAL DUTIES AND RESPONSIBILITIES

Assists in the design and layout of new irrigation systems. Assists in preparing bid specifications as required and reviews bids and makes recommendation.

Assists in the development of specifications and requisitioning of supplies and parts of irrigation system maintenance; makes periodic inventory of supplies and notifies supervisor of needed materials.

Provides technical expertise and manual labor for the installation of new irrigation systems or expansion of existing systems. Maintenance activities and repairs on existing irrigation/sprinkler systems. Performs preventive maintenance on irrigation/sprinkler systems; checks systems for proper operation.

Maintains related records and drawings of irrigation systems in place on the property and keeps them updated regularly. Troubleshoots existing problems and assists in complex remedies.

Completes required DCCCD Professional Development training hours per academic year. Utilizes excellent communication skills and the ability to interact with diverse internal/external stakeholders and constituents within the DCCCD community network.

Performs related duties as assigned.

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job and shall not be construed as a declaration of the total of the specific duties and responsibilities of any particular position. Incumbents may be directed to perform job-related tasks other than those specifically presented in this description. Position requires regular and predictable attendance.*