



## Job Description

**Job Title: Plumber II**

**JTC: P81**

**Salary Range: N04**

**FLSA: Non-Exempt**

Since 1965, we have served more than 3 million students. Dallas County Community College District (DCCCD) is one of the largest community college systems in the state of Texas, which includes seven independently accredited colleges located around the Dallas/Fort Worth area.

### POSITION SUMMARY

Performs skilled task in the assembly, installation, repair and maintenance of pipes, fixtures, systems and all plumbing used for water distribution and wastewater disposal.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Solid understanding of water distribution and disposal systems in residential, commercial and industrial buildings. Working knowledge of heating and ventilation systems as well as appliances.

Ability to handle plumbing tools and equipment (pipe wrenches, pipe cutters, plungers etc.). Must demonstrate analytical, problem-solving skills and decision-making skills.

Must be able to work with colleagues and clients to complete tasks. Demonstrate an ability to install and maintain water supply systems.

Able to review blueprints and building codes and specifications to determine work details and procedures. Able to understand building codes.

Ability to communicate effectively and courteously with individuals from diverse backgrounds. Ability to provide quality customer service.

### PHYSICAL REQUIREMENTS

Normal physical job functions performed within a standard office environment. Reasonable accommodations may be made to individuals with physical challenges to perform the essential duties and responsibilities. Occasionally may be required to lift and carry materials weighing up to 50 pounds.

### MINIMUM KNOWLEDGE AND EXPERIENCE

High School Diploma and five (5) years of experience in plumbing. Plumbing certification is required. \*\*\* Will be subject to a criminal background check. Some positions may be subject to a fingerprint check. \*\*\*

### ESSENTIAL DUTIES AND RESPONSIBILITIES

Reviews building plans and specifications to determine the layout for plumbing and relates materials. Identify and requisition required tools and special equipment. Select the type and size of pipe required.



Perform scheduled maintenance on plumbing systems and fixtures. Locate and mark positions for connections and fixtures. Install supports and hangers for pipe, fixtures and equipment.

Assemble and install valves and fittings. Install, repair and maintain water treatment equipment, piping and controls. Install, repair and maintain sinks, showers, water fountains, commodes, urinals, water heaters, conditioners and plumbing fixtures.

Ensure all installations, repairs and maintenance are properly sized, aligned, supported and graded. Ensure all requirements as specified by the manufacturer of systems and fixtures are met. Supervises the contractors who use or repair transmission and studio equipment. Coordinates and maintains videotape library database and storage.

Oversees transfer of District video archive from various tape formats to DVD. Performs administrative activities including purchase requisitions, invoice handling and studio use contracts. Ensure all installations, repairs and maintenance meet environmental protection requirements. Schedule work in cooperation with other trades and suppliers. Maintain all building codes.

Completes required DCCCD Professional Development training hours per academic year. Utilizes excellent communication skills and the ability to interact with diverse internal/external stakeholders and constituents within the DCCCD community network. Provides excellent customer service.

Performs other duties as assigned.

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job and shall not be construed as a declaration of the total of the specific duties and responsibilities of any particular position. Incumbents may be directed to perform job-related tasks other than those specifically presented in this description. Position requires regular and predictable attendance.*