



3939 Valley View Lane | Farmers Branch, Dallas, TX 75244-4997 | [www.BrookhavenCollege.edu](http://www.BrookhavenCollege.edu)

OFFICE / DEPARTMENT	EXTENSION	ROOM #
Admissions Office	4883	S052
Nursing Program Admissions	4754	X1085
Advising Center	4830	S113
Athletics and Coaches	4838/4655	T202
Bookstore, On-campus	972-484-7651	S238
Box Office, School of the Arts	4118	C202
<i>Brookhaven Courier</i> , student newspaper	4787	B212
Business Office	4814	S057
Cashier	4819	S054
Career Development Center	4894	S065
Copy Center	4771	R110
Counseling Center	4673	S136
DART Bus Information	214-979-1111	
Disability Services	4673	S136
Dual Credit	4829	S031
Early College High School	972-968-6200	
eCampus Help Lines	972-669-6460/972-669-6402	
eConnect Registration Area	4359	S062
Employee Success Center	4671	T209
Facilities Services	4798	R110
Financial Aid Call Center	972-587-2599/4110	S015
Food Services/SUBWAY	4544	S219
Grant Information	4181	A209
Head Start Center	972-331-9565	Bldg. E
Health Center	4195	S072
Hearing Assisting Telephone, TTY	4286	S132
Heating, Air Conditioning	4795	B101
The HUB	4603	S251
Human Resources Office	4813	A224
Information Technology Department	4692	A207D
IT Help Desk, software and hardware	4692	A216
Telephone Help Desk	4692	A207D
Inquiries from media and reporters	4823/4774	A201
Library and Learning Resource Center	4863	L200
Mail Room	4771	R110
Marketing and Creative Services	4774	A201
Media Relations	4823	A201
On-call media liaison, after hours and emergency calls	911	B200
Media Distribution, Classrooms	4860	L253
Miles Bldg.	4630	H114
Multicultural Center	4192	S124
New Program Development	4693	T318
Outreach Office	4241	S022
Planning, Research and Institutional Effectiveness	4607	A231
Police Department		
from campus telephones	911	B200
from non-campus telephones	972-860-4290	B200
Professional Development	4671	T209
President's Office	4809	A206
Receiving Dock	4943	R110
Registration	4883	S052
Rising Star Program	4106	S115
Room Coordinator	4725	L262
Room Reservations for classrooms, conf. rooms,	4379	H114
Other Room Reservations	4379	
Performance Hall	4730	
Athletic Facilities	4838	
Scholarships, Financial Aid	4110	S015
Service-Learning/Civic Engagement	4703	S201

OFFICE / DEPARTMENT	EXTENSION	ROOM #
Student Life, Office of	4115	S201
Student Support Services	4673	S135
Students 50+ Program	4807	S043
Study Abroad	4770	L420
Teacher Preparation in Child Development	4144	E142
Testing Center	4865	S080
Veterans Affairs	4673	S136
Visual Communications	4735	B237
Voice Mail Access	7444	
Workforce and Continuing Education Division	4600	W109
WCE Questions	4600	W109
WCE Registration	4715	S041

**INSTRUCTIONAL DIVISIONS**

Automotive Technology	4189	Q101
Business and Career Programs	4160	M110
Communications	4555	L367
Health and Human Services	4145	X1082
Child Development	4144	E142
EMS/Paramedicine	7869	X1072
Nursing	4754	X1082
Radiologic Science	4918	X3037
Physical Ed., Kinesiology and Nutrition	4120	T315
School of the Arts	4730	D123
Dance	4122	T101A
Science, Mathematics and Engineering	4750	K224
Social Science	4130	K240
Workforce and Continuing Education	4600	W109
World Languages	4770	L420

**COLLEGE LAB TELEPHONE NUMBERS AND LOCATIONS**

Accounting Help Desk	4376	M132
Anatomy and Physiology	4148	X2030
Astronomy	4766	K255
Biology Resource Center	4148	X2030
Chemistry	4948	X3023
Communications Lab, J-Lab	4782	J122
Computer Information Technology Lab	4955	K103
Economics Lab	4169	M130
ESOL, J-Lab	4782	J122
Government	4137	L351
Library "LRC"	4863	L200
Marketing and Management Lab	4173	M206
Nursing Lab	4910	X1040
Physics	4766	K255
Psychology	4360	L351
Reading/Spanish/Writing	4782	J122
STEM Resource Center (Formerly Math Lab)	4605	K137

\* See the Tutoring Center website for a schedule of lab and tutor times.

DIVISION / DEPARTMENT	E-MAIL ADDRESS +@dcccd.edu
Admissions	<i>bhcAdmissions</i>
Advising and Counseling	<i>bhcAdvising</i>
Americans with Disabilities Act	<i>bhcADAservices</i>
Athletics	<i>bhcAthletics</i>
Bookstore, Follett	<i>bhcdcccd@bkstr.com</i>
<i>Brookhaven Courier</i> , student newspaper	<i>bhcCourier</i>
Business Office	<i>bhcCashiers</i>
Business Studies Division	<i>bhcBusinessStudies</i>
Career Development Center	<i>bhcJobs</i>
Communications Division	<i>bhcCommDiv</i>
Core Curriculum Inquiries	<i>bhcCore</i>
Counseling Services	<i>bhcCounseling</i>
Dual Credit	<i>bhcDualCredit</i>
eConnect Online Services	<i>eConnect</i>
Employee Success Center	<i>bhcESC</i>
ESOL Courses	<i>bhcLearnEnglish</i>
Facilities Services	<i>bhcFacilitiesServices</i>
FERPA Inquiries	<i>bhcFERPA</i>
Financial Aid	<i>bhcFA</i>
Health and Human Services	<i>bhcHHServices</i>
Health Center	<i>bhcHealthCenter</i>
Human Resources	<i>bhcHR</i>
Information Technology	<i>bhcPCHelp</i>
Learning Resources Center	<i>bhcLibrary</i>
Marketing and Creative Services	<i>bhcInfo</i>
Mathematics and Science Division	<i>bhcScienceMath</i>
Multicultural Center	<i>bhcMulticulturalCtr</i>
Outreach Services	<i>bhcOutreach</i>
Physical Education, Kinesiology, Nutrition	<i>bhcPhysicalEd</i>
Planning and Institutional Effectiveness	<i>bhcResearch</i>
Police Department	<i>bhcPolice</i>
Professional Development	<i>bhcESC</i>
Purchasing Office	<i>bhcPurchasing</i>
Registrar	<i>bhcRegistrar</i>
School of the Arts	<i>BCSA</i>
Sexual Harassment Questions/HR	<i>bhcSHquestions</i>
Social Science Division	<i>bhcSocialScience</i>
SUBWAY	<i>bhc-subway</i>
Student Life	<i>bhcStudentLife</i>
Testing Center/Assessments	<i>bhcTesting</i>
Transcripts	<i>bhcTranscripts</i>
Transcripts (official electronic)	<i>Transcript-bhc</i>
Tuition Payment Plan	<i>bhcCashiers</i>
Tutoring Center	<i>bhcTutoring</i>
Veterans Services	<i>bhcVA</i>
Workforce and Continuing Education Division	<i>bhcWCE</i>
World Languages Division	<i>bhcWorldLanguages</i>

**POLICE DEPARTMENT**  
**911, from a campus telephone, or**  
**972-860-4290, from a non-campus telephone.**  
 Located in Building B, Room B200

**DALLAS COUNTY COMMUNITY COLLEGE LOCATIONS**

Cedar Valley College	972-860-8201
Eastfield College	972-860-7100
El Centro College	214-860-2000
District Office	214-378-1824
District Service Center	972-860-7700
LeCroy Center for Educational Telecommunications	972-669-6400
Mountain View College	214-860-8680
North Lake College	972-273-3000
Bill J. Priest Institute for Economic Development	972-860-5900
Richland College	972-238-6106

**HOTLINES / HELP LINES**

Dallas Colleges Online	972-669-6400
eConnect Help	972-669-6402
Inclement Weather/Emergency Hotline for Employees	972-860-4100
for Students	972-860-4200

**BHC FAX NUMBERS**

Office Name	Area Code: 972-
Admissions Office	860-4886
Administration	860-4897
Advising	860-4664
Athletics	860-4321
Automotive Technology	860-4667
Business and Career Programs	860-4142
Business Office	860-4641
Career Development Center	860-4193
Counseling Center	860-4129
Brookhaven College Geotechnology Institute	860-4685
Health and Human Services	860-4920
Human Resources	860-4273
Learning Resources Center	860-4675
Marketing & Creative Services	860-4242
Physical Education	860-4632
Police Department	243-6908
School of the Arts	860-4385
Science, Mathematics and Engineering	860-4151
Workforce and Continuing Ed.	860-4968

**OTHER OFFICE HOURS AND TELEPHONE NUMBERS**

TESTING CENTER	LIBRARY "LRC"
Last test is given one hour before closing.	4863 • Room L200
4865 • Room S080	M-R: 8 a.m.-9 p.m.
M-R: 8 a.m.-8 p.m.	F: 8 a.m.-3:30 p.m.
F: 8 a.m.-4:30 p.m.	S: 10 a.m.-2 p.m.
S: 8 a.m.-4:30 p.m.	

\* Hours between terms may vary.

For student financial aid application and test registration,  
 Brookhaven College Federal School Code is: 014471

**Academic Calendar and  
 Work Orders/Service Requests  
 can be accessed on myPortal.**